OUR HYGIENE RULES FOR BEST POSSIBLE PROTECTION DURING MEETINGS

We are delighted to welcome you to a meeting in one of our buildings. The safety of our visitors and employees is of the utmost importance to us. Please help us by observing the following rules during your visit:



FACE COVERINGS

Please ensure that you bring a mask and put it on before entering our building (if necessary, you can ask for a disposable mask at reception.) Keep the mask on in the conference room until all participants are present and the meeting starts.



PHYSICAL DISTANCING

Please maintain 1.5 meters distance from others – both in the conference room and in other indoor areas (such as stairwells and bathrooms). Masks are mandatory where it is not possible to maintain the required minimum distance.



COUGHING AND SNEEZING ETIQUETTE

Please keep your distance from others and turn away when coughing or sneezing. Sneeze or cough into a tissue or into your elbow.



AVOID SHAKING HANDS

Do not shake hands when greeting or taking your leave.



SANITIZER

Please use the hand sanitizer provided.



BREAKS

Please take breaks in an outdoor area where possible and maintain physical distancing.



FEELING UNWELL

Please do not attend meetings if you have any flu-like symptoms.

